

Governmental Affairs Part-Time Paid Internship Opportunity Freedom From Religion Foundation

The Freedom from Religion Foundation, a nonprofit group focused on state/church separation, has an opening for a part-time intern based in Washington, D.C in the Governmental Affairs Department. The intern can work from home, at FFRF's office in Washington, D.C., or a combination of the two. The intern will have the opportunity to gain valuable experience by working alongside the Director of Governmental Affairs and assisting in research to aid the governmental affairs program.

INTERNSHIP OVERVIEW

- **Time Commitment:** A part-time commitment of 10-20 hours per week.
- **Internship Duration:** Internships are a 16-week period that can be renewed.
- **Pay:** \$15 per hour / DC Minimum wage

ROLES AND RESPONSIBILITIES

Responsibilities may include, but are not limited to the following:

- Research on policy, positions, current events, and voting records
- Drafting social media posts
- Drafting testimony and comments
- Legislative bill tracking and analysis.
- Other projects as assigned.

EXPERIENCE AND QUALIFICATIONS

The internship is open to undergraduates, graduates, people in a career transition, and retirees.

- Excellent research skills, including governmental affairs database research
- Excellent communication skills, both verbal and writing
- Attention to detail, excellent organizing and time-management skills.
- Proficiency in Google Workspace tools: Docs, Sheets, Slides, etc.
- See projects through to completion
- Executes instructions
- Meets deadlines
- Commitment to the rights of freethinkers and the separation of state and church
- Commitment to the mission of the FFRF

How to Apply

To apply, send an original, 1-page cover letter that outlines your personal and professional experience on why you are qualified and want the position, and a resume

to mark@ffrf.org. *Applications will be considered on a rolling basis and accepted until the position is filled.*

FFRF is committed to creating a diverse, inclusive and equitable environment and is proud to be an equal opportunity employer.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law.

About the Freedom From Religion Foundation

Based in Madison, Wisconsin, United States, with staff in Washington, D.C.

Website: ffrf.org

The Freedom From Religion Foundation, with more than 31,000 members, is the largest association of freethinkers (atheists and agnostics) in the United States. FFRF has been working since 1978 to promote freethought and to keep state and church separate.

The Foundation promotes freedom from religion with a weekly national radio show, a TV show, a newspaper, national annual convention, freethought billboard campaigns and other educational endeavors, including scholarships for freethinking students. The Foundation acts on countless violations of the separation of state and church, and has taken and won many significant complaints and important lawsuits to end state/church entanglements.